

**NORMS AND STANDARDS (for 100 seats)**

Name and address of the Institute/College: Ch. Matesh Kumar College of Education  
Jainpur Jethan (Kerukshahi)

Course **B.Ed.**

Intake 200

Session 2014-15 & 2015-16

**PART-A (Human Resource)**

Sr. No.	Teaching Faculty	Required	Available	Max. Marks	Marks Secured
1.	Principal	1 (35 marks)		35	35
2.	Lecturers/Assistant Professors	3 (20 marks for each)	11	260	220
3.	<b>Technical Supporting Staff</b>				
	(a) Librarian	1 (10 marks)		10	10
	(b) Technical Asstt.	1 (5 marks)		05	2.5
	(c) Teachers for Art Education; Health & Physical Education; Work Experience; and ICT	According to work part time teachers can be appointed. (5 marks for each)		20	15
4.	<b>Administrative Staff</b>				
	(a) Office-cum-Accounts Assistant	1 (5 marks)		05	2.5
	(b) Office Assistant-cum-Typist	1 (5 marks)		05	2.5
	(c) Store Keeper	1 (5 marks)		05	00 (Zero)
	(d) Attendants/Helpers	2 (2 marks for each)		04	2
5.	<b>Terms and Conditions of Service Salary in full grade</b>	1+11		36	18
	(a) Teaching Faculty (Principal and Lecturers)	1+7 (3 marks for each)		24	
	(b) Technical Supporting Staff	6 (2 marks for each)		12	06
	(c) Administrative Staff	4 (1.5 marks for each)		06	03
	<b>Other Conditions</b>				
	(d) Salary Through Cheque/Bank	-		10	6
	(e) Provident Fund	-		04	00
	(f) Gratuity	-		05	00
	(g) Income Tax deductions at source	-		10	00
	<b>Total Part-A</b>			300	432
					322.5
					74.65 %

*Since appointed - only are not as per provisions - calendar vol II p. 126, therefore 50% marks are being recorded for these posts*

<b>Physical Infrastructure</b>			
(a) Land 2500 Sq. Mts.	-	20	20
(b) Building 1500 Sq. Mts.	-		
(c) Principal's Room	1	08	08
(d) Staff Room	1	07	05
(a) Office Room	1	05	04
(f) Play Ground	-	10	07
<b>Academic Infrastructure</b>			
(a) Class Rooms	2 (5 marks for each)	10	09
(b) Multipurpose Hall for 150 persons	1	05	05
(c) Laboratories Fully furnished and equipped with apparatus.	3 (10 marks for each)	30	28
(d) Seminar/Tutorial Room	1	05	05
(e) Resource Room for Handicapped	1	05	00
(f) Easy access to sufficient number of recognized secondary schools for field work/Teaching Practice	5 (2 marks for each)	10	10
(g) Library equipped with following: (i) Books=3000 (with addition of 200 titles annually)	-	20	15
(ii) Journals=5	5 (1 marks for each)	05	04
(iii) Photocopy Facility	-	05	05
(iv) Computer with Internet	3 (5 marks for each)	15	15
<b>Amenities</b>			
(a) Furniture	-	10	10
(b) Separate Common Rooms for Boys/Girls/ Staff	3 (2 marks for each)	06	04
(c) Safe Drinking Water	-	04	02
(d) Separate Toilets for Boys/Girls/ Staff (male/female)	4 (1.5 marks for each)	06	04
(e) Canteen/Parking/Telephone Facility	3 (1 mark for each)	03	01
(f) Cleanliness of Campus	-	02	01
(g) First- Aid facility	-	03	
(h) Barrier free access for Physically Disadvantaged	-	02	00
(i) Safeguard against Fire	-	04	00
<b>Total Part-B</b>		200	164
<b>Grand Total (Part A+B)</b>		82	486.5
			7697%